

MEETING MINUTES
LAUC-I Executive Board Meeting
November 21, 2014

1. Minutes Review (Keith/Lisa)

The October 6 Executive Board minutes are not very comprehensive and need to be fleshed out. Since the minutes were written by a previous Secretary who no longer works for UCI, Beth will work with Keith to try to make better sense of these minutes.

2. LAUC Executive Board Updates (Keith)

Keith attended the LAUC Executive Board meeting on November 6. Nineteen grant requests have been received, three of which are from us. The Board looked at the website mock-up; all looks good. The mock-up was accomplished with 30K from LAUC President's funds.

The issue of duplicate emails from LAUC and Cynthia Johnson was discussed. For example, CDL announcements are sometimes sent to "liball" by Cynthia and also are sent out via the LAUC-I list by Keith or Lisa as requested by the LAUC President. It was decided that the LAUC-I Chair will forward all emails received from the LAUC President for distribution, even if there is some duplication, to insure that all communication is received by all affected constituents.

3. Budget Update (Cynthia)

The LAUC-I General Account Fund 600025-19900 (GF12516) - \$1,500 from Administration for FY 2014/15:

- Last year's carry-over of \$534.34 was transferred to this fund.
- Current budget shows \$1,695.68 (includes reimbursement for 10/28 General Membership meeting of \$184.60).
- Administration agreed to carry over the remaining FY 2013/14 funds of \$534.34 to pay for our Getty trip, which took place in FY 2014/15, which explains why we currently have more than \$1,500 in this budget line.
- Cynthia has requested that the \$534.34 be transferred to the Program budget so that we have a clearer picture of how we are spending our funds.

LAUC-I Program Budget Fund 600026-19900 (GF12517) - \$2,000 from Administration for FY 2014/15:

- Current budget shows \$1,517.84.
- August 2014 Getty trip of \$482.16 was deducted from Program Budget.
- Transfer of the \$534.34 from the General Account will bring the funds in this account to \$2052.18.
- Program from November has not yet been reimbursed.

4. LAUC-I Committee Updates (Committee Chairs)

Library Review Committee (LRC) - Colby reports that a pro tem member is needed to fill in for Jackie Woodside, as she is now out for an extended period of time. Keith and Lisa have talked to several people and will forward candidates to Colby and to the Executive Board for endorsement once it is narrowed down to one.

Program Committee (PC) - Emily reported that the IRB lunch that took place last week was a success. The holiday party (“Winterfest”) will take place Dec. 18 in the afternoon.

The Executive Board discussed the workshop about “power speech” that Scott Stone had recently participated in. Scott had previously asked the speaker if he was willing to do a shorter session on power speech for librarians. The speaker replied that he would give a shorter speech if an honorarium was given to the Swan Theater at UCI. His speaking fee is \$1,000. The group decided that we would look into opening up the talk to a broader audience, such as CARL and other CA organizations, and that we would pursue additional funding from library administration.

Research and Professional Development Committee (RPDC) reported that three submissions to LAUC-I for presentation grants were received. For the next round, an announcement will be made in January and then a second call will be made for presentation grants.

5. Membership Discussion (Keith)

Keith discussed issues related to LAUC-I membership. There is much unevenness between the campuses in terms of who is a LAUC member; for example, UC Davis has additional members on LAUC who are outside of the Librarian series.

There are also some questions regarding comments from membership that there don’t seem to be any serious business or issues coming out of LAUC-I. It was suggested that perhaps we need a balance between the more formal way of running LAUC and the less-formal way that has taken precedence as of late. At the very least, LAUC-I should have a voice on important issues. Position Paper 5 was discussed, as well as the larger decision-making processes involving LAUC, LAUC-I, and general UCI administration. Colby brought up the fact that the Academic Personnel Manual (APPM) has recently been revised by library administration: isn’t this supposed to be a LAUC-I function? How and when do we want to discuss this issue with the general membership? Colby will look through the archives to find out what happened on this front; Beth will help. If there is time, LAUC-I will have a special brown bag to talk about these issues. Keith will also send Position Paper 5 out to the Executive Board via email.

6. Appointment of New Representative to the Council on Student Experience (CSE) (Cynthia)

Three people submitted their name to be considered as a representative for CSE. The group discussed and decided that Shu Liu would be the new representative. Cynthia will send out an announcement.

Minutes submitted by Bethany Levrault, LAUC-I Secretary